

CLACTON ARCHERS

RULES OF CONSTITUTION

(as amended at Annual General Meeting – 28th April 2010)

1. **NAME:** The Club shall be called “Clacton Archers” and shall incorporate “Clacton Archers Juniors.” (See item 16).
2. **OBJECTS:** The practice and promotion of archery in Clacton on Sea and the surrounding district.
3. **ADDRESS:** Care of the acting Secretary.
4. **AFFILIATION:** The Club shall be affiliated to:

The Grand National Archery Society
Southern Counties Archery Society
Essex County Archery Society.
The National Field Archery Society

5. **MEMBERSHIP AND SUBSCRIPTION**

All members shall pay an annual subscription and shooting fees at rates to be determined from time to time at a General Meeting. The current rates of subscription are defined in Appendix “A” of these Rules. Club subscriptions are due on 1st April each year. The Treasurer shall give written notice to any member whose club subscription is unpaid on 1st June. The committee will be informed of all members who have not paid by 15th June, so that they can consider future membership, which may lapse until the subscription is paid.

Grand National Archery Society (GNAS) subscriptions are also to be collected annually, the amount to be determined by the Annual General Meeting of the GNAS. GNAS subscriptions are payable by 15th September in each year. The Treasurer shall give written notice to any member whose GNAS subscription is unpaid on 16th September and if this remains unpaid by 30th September the committee will be informed so that they can consider the future of that member’s GNAS (and club) membership, which may lapse until the GNAS membership is renewed. During this time the person or persons concerned may not be entitled to shoot.

NFAS members are responsible for paying NFAS fees by date set by NFAS

6. **ADMISSION OF MEMBERS**

- (a) Visitors (who must be affiliated to the GNAS / NFAS) for a maximum payment of the visitor’s fee as defined in Appendix “A”.
- (b) Prospective new members may shoot on payment of the fee as defined in Appendix “A” until such time as a proposer and seconder can be found. The Committee reserves the right to turn down application for membership. First time archers must have completed six hours of recognised introductory tuition.
- (c) Children aged ten and over will be encouraged to join the club. However, they must be accompanied on shooting days by a responsible adult, who need not necessarily be a club member.
- (d) A social member is not entitled to shoot.

7. **EXPULSION**

The Committee may expel or suspend from the privileges of membership for such a period of time as they may decide any member who in the opinion of the Committee has acted in a manner detrimental to the interest of the Club and/or sport of archery.

8. **MANAGEMENT**

The Officers of the Club shall be elected at the Annual General Meeting and consist of a Chairman, Vice Chairman, Secretary, Treasurer, Records Officer, Tournament Organiser, Fixture Secretary, Junior Representative, Press Officer, Social Secretary and two Committee

members, and shall all serve for twelve months. The number on the Committee may vary in proportion to the Club Membership and the Committee shall have the power to co-opt.

9. **GENERAL MEETING**

A General Meeting shall be held annually, with at least twenty eight days' notice being given in writing to all members. The meeting shall elect the Officers and Committee members, nominations for whom shall be submitted in writing to the Secretary at least fourteen days before the meeting. Nominations can be accepted from the floor. The meeting shall have power to amend the Club's Rules and Constitution; any proposed alterations to be notified to the Secretary twenty one days before the meeting. The Committee may, or at the written request of at least one quarter of the membership call an Extraordinary General Meeting. Not less than seven days' notice of such a meeting shall be given to each member with notice of any proposition it is intended to move.

10. **QUORUM:** At a Committee meeting six persons attending shall constitute a quorum.

11. **PROPERTIES:** Club properties shall be vested in the hands of the Chairman, Secretary and Treasurer as Trustees during their term of office.

12. **ACCOUNTS**

The Treasurer shall submit in writing to the members at least seven days before the Annual General Meeting, an account of the Club's income and expenditure. This account and the books of the Club shall be audited by the Honorary Auditor who shall be appointed at the Annual General Meeting. If it is not possible for the Treasurer to submit details as above to the membership due to insufficient time being allowed between the end of the financial year and the date of the Annual General Meeting, the Treasurer shall provide written details of the Club's income and expenditure at the Annual General Meeting for each member attending, copies to be forwarded to members not attending with copies of the minutes thereafter by the Secretary.

13. **TARGET MEETINGS**

- a. Target meetings shall be held in accordance with the Rules of the Grand National Archery Society. All outdoor target meetings will be run by a Field Captain. All member of the Committee and members of the Club will be invited to take a turn in running the field and a rota shall be compiled by the Secretary. If, due to holidays or other unforeseen circumstances a member is unable to attend on the day he or she is due to act as Field Captain, it is his or her responsibility to make alternative arrangements by swapping duties with another person on the rota, who is willing to do so.
- b. Field meetings will be held in accordance with the rules of NFAS

14. **PRIZE, TROPHY, HANDICAP AND OTHER MEETINGS**

These may be held during the season and entry fees may be charged. Trophies won will be held for one year and must be returned to the Secretary not later than fourteen days before the next trophy meeting for which they are awarded.

15. **REGISTRATION OF CLUB COLOURS**

In accordance with the guidelines of the GNAS the Club may register colours to be reviewed and agreed at AGM.

16. **CLACTON ARCHERS JUNIORS**

The Club shall incorporate a junior club under the administrative umbrella of the senior club. This shall be called Clacton Archers Juniors and shall be registered as such with the GNAS. The Club will undertake to pay the annual GNAS affiliation fees for the junior club from club funds. Membership of the junior club is only available until an archer reaches 18 years of age.

